



YOUTH LEGAL SERVICE inc
western australia

Annual Report 2010

Envisioning
the Future



YOUTH LEGAL SERVICE inc
western australia

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Youth Legal Service
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Perth WA 6000
Tel 08 9202 1688
www.youthlegalserviceinc.com.au

SERVICE CHARTER

Youth Legal Service was founded on the following principles that acknowledge:

The uniqueness and dignity of each person.

That love, justice, truth, integrity and compassion are important principles guiding our service with young people.

That young people have a legitimate right to participate within society.

That we support the terms of the United Nations Convention on the Rights of the Child.

That society and particularly governments have a special role in encouraging young people to represent their own needs and facilitate a healthy and constructive way for young people to participate within society.

CLIENTS

Youth Legal Service focuses service delivery on meeting the legal needs of young people (up to 25 years of age), families and carers of young people in need of legal assistance, and those working directly with children and youth who are important to the needs of young people.

STRATEGIC INTENTIONS

Youth Legal Service seeks to fulfill its vision, service charter and strategic direction by offering:

legal services to all Western Australians under 25 years of age;

financial counselling services to young people in metropolitan Western Australia;

community legal education on youth issues; and

policy and law reform activities.

ACKNOWLEDGEMENTS

Youth Legal Service depends on the support of our funders and sponsors to ensure that we can achieve our goals of providing legal services, financial counselling, community legal education and law and policy reform to the young people of Western Australia.

Our special thanks go to:

SPONSORS:

- Anglicare WA
- Congregation of Christian Brothers (Oceania)
- YMCA of Perth

FUNDERS:

- Commonwealth of Australia Department of the Attorney General
- Public Purposes Trust
- Department of Attorney-General, Western Australia
- Department for Child Protection

OFFICE HOURS

Monday – Friday 9-00am to 5-00pm

STATEWIDE LEGAL ADVICE LINE 1800 199 006

Monday – Friday 9-00am to 5-00pm

BOARD MEMBERS AS AT 30 JUNE 2010

Debra Rosser	(Chairperson)
Richard Price	(Deputy Chairperson)
Ron Mell	(Treasurer)
Andrew Hall	
Graham Castleine	
Graham Cox	
Keshan Sureshan	

STAFF MEMBERS AS AT 30 JUNE 2010

Cheryl Cassidy-Vernon	Director
Gerald Xavier	Senior Solicitor
John Collier	Solicitor
Angela Devitt	Solicitor
Vina Godrei	Solicitor
Audrey Turner	Financial Counsellor
Sharon Newman	Senior Administration Officer/ Financial Counselling Case Support Worker
Regina Loveranes	Graduate Assistant/Project Officer
Michael Ford	Law Clerk
Tegan Stewart	Administration Assistant

CHAIRPERSON'S REPORT

How quickly a year passes! And what a busy year this has been for Youth Legal Service (YLS). As you will read within these pages, YLS has continued to face increasing demand for its services, particularly in complex court matters.

Indeed, there is increasing complexity in the financial and legal environments which form part of everyday life for young people. That complexity, and marketing that targets the youth cohort with a “have everything and have it now!” message, leads many young people into contractual arrangements that they can neither fully comprehend nor fulfil.

Thus, an important part of the service offered by YLS is not only to help young people deal with their problems in a practical way, but to help them learn how they got into the mess in the first place. YLS staff make a huge contribution to our clients' lives by pairing rights-and-responsibilities in a way that makes sense to young people and helps them avoid similar pitfalls in the future.

YLS is rightly proud of the fact that we have very few repeat clients. The services delivered by our staff, and supported by a competent and compassionate Board of Management, have a preventive as well as a problem-solving dimension.

Policy-makers and legislators would do well to remember that the capacity of young people to learn from their mistakes, to develop and grow into responsible citizens is limitless. Currently, laws protect young people so that this development can occur without being impeded by the weight of a damaged, widely known reputation. It is the hope of the Board of Management that these protections continue.

In closing, I wish to acknowledge the generosity of our sponsors and my colleagues on the Board of Management for their continued support of YLS. On behalf of the Board of Management, I sincerely thank the staff of YLS for their commitment to the young people of the State in the past year. They are confidently and ably led by our Director, Cheryl Cassidy-Vernon, who has been energetic in implementing our Strategic Plan and steering the agency through high client loads. The Board of Management is grateful to Cheryl for her ongoing care and attention to the needs of current clients and for her ability to reach out into the future and envisage opportunities. YLS needs to ensure it has the resources to plan for and develop the service areas that are outlined in the Strategic Plan—particularly evidence-based responses to emerging issues and groups of young people in need.

That will be our ongoing challenge.

Dr Debra Rosser

Chair, Youth Legal Service

DIRECTOR'S REPORT

Throughout the 2009-10 Financial Year, Youth Legal Service provided a continuum of core services -legal services, financial counselling, community legal education and policy and law reform services -as well as undertaking two special projects, our Social Action Project and our Schools Law Information Program (SLIP). These special projects are remarkable in that they both pioneer alternative modes of service delivery. The Social Action Project provides an alternative to restraining orders for the metropolitan Children's Courts, thereby diverting young people out of the court and protecting them from immersion in the criminal justice system. Whilst our Schools Law Information Program resources teachers and youth workers to provide much needed legal information to young people. More specifically, this program explores the interface between the law and values enabling the development of heightened moral mindfulness through being educated on the legal dimensions of their lives, the experiences of others within the legal system and the consequences of not upholding the law. The program is presented from a developmental preventative framework with ignorance of the law viewed as a risk factor, and knowledge of the law as a protective factor. The target group for the program are late adolescents, typically students in Years 9-12.

I am privileged to work with a strong team of professional staff that are dedicated to assisting young people to understand and exercise their legal rights and responsibilities and ensure that Youth Legal Service continues to provide high quality services in our key program areas, and to have the capacity and courage to go into areas where our services and our voice are needed.

On particular note in this financial year was the finalisation of the 2009-14 Youth Legal Service Strategic Plan -Growing the Future. This plan updated our vision so that it is aspirational and client-centred. Future plans include seeking ways to respond to identified service delivery gaps in respect to rural and remote clinics and education programs, services for newly arrived young people and areas of law which have not traditionally been the realm of the Service.

Youth Legal Service has a valuable stock of strengths that will help its continued success, however, these strengths must be balanced by a recognition that we operate within an environment of challenges such as not taking on too much service delivery, especially casework, to the detriment of its ability to take on 'big picture' activities such as test cases, education and law reform activities, whilst remaining open to opportunities such as the utilisation of new and emerging technologies; promotion of international covenants; localising responses to the global financial crisis; responding to emerging client groups; and developing partnerships with other agencies. These opportunities are hindered by the increasing demand for our services and the political environment in which we work, especially with regard to the lack of respect for young people evidenced by the strident law and order campaigns targeting them.

Youth Legal Service is committed to balancing its operating budget and operating on a solid financial foundation. Currently, we have a mixture of revenues from government funding and charitable giving. Just as revenues are tracked, internal expenses will continue to be closely monitored. But we also need to take action to grow our funding base, in terms of both diversity of sources and quantum of revenue. Raising funds and engaging in beneficial strategic partnerships will therefore be important future activities for the Service.

The Board and Staff of Youth Legal Service continue to work toward providing a quality experience in the most effective and efficient manner possible. We approach the future with optimism for our continued success in addressing the legal needs of young people in this State and implementing the new strategic plan.

Cheryl Cassidy-Vernon

Director, Youth Legal Service



SERVICES

Legal Services

Includes legal information, legal advice, advocacy and legal representation within metropolitan Children's Courts.

Financial Counselling

Includes client assessments, budget plans, casework, advocacy and representation at tribunals.

Community Legal Education

Developing awareness amongst young people and those that work with young people of their rights and responsibilities, and reducing the conditions that contribute to the need for legal services for young people.

Special Projects

Social Action Project Schools Law Information Program (SLIP)

Policy and Law Reform

Involves campaigning for law reform on youth issues and improving the access of young people to mainstream services, as well as researching youth legal issues.

LEGAL SERVICES

Legal services provided to our clients include legal advice, advocacy and legal representation (in the metropolitan Children's Court). Our confidential legal services are available to young people up to 25 years of age, during the hours of 900am and 500pm Monday through to Friday. Services may be via telephone advice or faceto face advice by appointment.

We endeavour to provide legal advice and information assistance to all young Western Australians, although we have some funding constraints which force us to restrict access to different program areas as outlined in the smaller picture.

We achieve our strategic intention of providing legal services to young people in Western Australia by:

Providing legal representation in the metropolitan Children's Court

568 appearances

Providing a statewide legal information and advice service

504 legal advice sessions

Providing legal casework services

754 case files opened

651 case files closed

2009/10 LEGAL CLIENT CASEWORK DEMOGRAPHICS

Total number of clients for which casework was undertaken: 1100

Sex

Male	792
Female	308
Total	1100

Age

<18	594
18+	506
Total	1100

Income

Low	100%
Medium	
High	

Ethnicity

ATSI	22
NESB	56
Other	1022
Total	1100

Geographic Indicators

Perth Metropolitan Area	770
Regional, Rural or Remote Area	330
Total	1100

Distribution within Perth Statistical Division as per our outreach zones:

Joondalup Zone 69

Joondalup

Stirling

Midland Zone 83

Swan

Mundaring

Kalamunda

Bassendean

Perth Zone 119

Central Suburbs

Vincent

Bayswater

Victoria Park

Cambridge

Subiaco

Perth

South Perth

Fremantle Zone 171

Melville, Fremantle

East Fremantle

Cockburn

Rockingham

Kwinana

Armadale Zone **328**

Belmont

Canning

Gosnells

Armadale

Serpentine-Jarrahdale

Total Perth Metropolitan Clients 770

Thus in respect to Perth Metropolitan Clients:

Joondalup Zone 9%

Midland Zone 11%

Perth Zone 15%

Fremantle Zone 22%

Armadale Zone 43%

Further considerations regarding provision of legal services

There were a number of issues impacting on legal service delivery. During 2009, Legal Aid WA introduced a number of changes that have had a flowon effect to our service delivery. These changes included a reduction in facetoface service with a corresponding increase in telephone advice services. The effect of this is evident in our statistics with a marked decline in advice line sessions but correspondingly our court work has escalated.

Program by Program Breakdown

State and Commonwealth Community Legal Service Program

The broad objective related to this funding is to provide a quality legal service that is sensitive and responsive to the legal and social needs of young people. Our emphasis is the provision of service delivery (casework and court representation) within the Perth metropolitan area and the conduct of a telephone legal advice line that can be accessed by young people throughout Western Australia for the cost of a local telephone call.

The statewide legal information and advice service (via 1800 199 006)

330 legal clients were from outside the metropolitan area

A metropolitan information and advice service based in the Perth Central Business District (1st Floor 138 Murray Street, Perth)

770 casework clients for the reporting period were based in the Perth metropolitan area

REPORTING OF MANDATORY PERFORMANCE INDICATORS FOR COMMONWEALTH AND STATE COMMUNITY LEGAL SERVICE PROGRAMS

Strategy	Mandatory Performance Indicators
Information	
<i>Provide Information</i>	<i>Information occurrences (55)</i> 120
Legal Advice	
<i>Provide Client Service</i>	<i>No. of clients (300-400)</i> 699
<i>Provide Advices</i>	<i>by telephone (300)</i> 485
Casework	
<i>Provide Client Service</i>	<i>No of clients by:</i> <i>clients with cases opened (300)</i> 173 <i>clients with cases closed (300)</i> 375
<i>Provide Casework</i>	<i>Cases opened (300)</i> 173 <i>Cases closed (300)</i> 375
<i>Court Appearances</i>	<i>Cases involving court appearances (100-150)</i> 135
<i>Meet Professional Standards</i>	<i>Compliance with Professional Indemnity Insurance requirements.</i> <i>Satisfactory completion of annual cross check.</i>
Non Casework	
<i>Other Activities</i>	<i>Community Legal Education Workshops (47)</i> <i>45 workshops conducted.</i> <i>Law Reform Campaign Projects (5)</i>
Accountability	<i>Reporting requirements met.</i> <i>Services provided within budget.</i> <i>Audit requirements met.</i> <i>Satisfactorily completed.</i>

YLS CASE STUDY “ANNA”

Anna was 8 when her parents decided to make the move from metropolitan Perth to a small town. After a short while, Anna’s much older sister relocated her family from Queensland to Western Australia to live closer to her parents and younger siblings.

One evening while Anna was being babysat by her sister’s husband, he asked Anna to play a game with him called ‘drop the towel’. This game signalled the onset of 4 years of sexual abuse suffered by Anna at the hands of her brotherinlaw.

During those 4 years, her life was in turmoil. Her schooling suffered so much that she dropped out halfway through Year 9. Further, her relationships with her immediate family broke down and she moved out of home.

In 1998, her assailant went to prison. However, it was not until sometime later that she realised that she was entitled to make a claim for criminal injuries compensation. A YLS lawyer spoke with her on the phone and advised her how best to proceed. The lawyer organised for Anna to be a psychologically assessed, which was vital in determining how the sexual abuse had affected her life.

A remarkable aspect of this case is that the YLS lawyer and Anna never met face to face. When her assailant was released from prison, Anna was informed that he had moved to Perth. Fearing she may run into him or someone who was close to him, she did not want to come to Perth. Consequently, Anna’s lawyer took all instructions over the phone or by letter.

Youth Legal Service’s flexibility when assisting Anna gave her the confidence to successfully pursue her claim.



PUBLIC PURPOSES TRUST YOUTH LEGAL PROJECTS

Youth Legal Service has provided outreach services utilising funding from the Public Purposes Trust administered by the Law Society of Western Australia.

This year we were funded to provide outreach via the North East Metropolitan suburbs Youth Legal Project. These regions encompass the intake areas for the Joondalup and Midland Children's Courts, and include the local government areas of Bassendean, Bayswater, Kalamunda, Mundaring, Stirling, Swan and Wanneroo/Joondalup.

Further funding was provided for the South Eastern Metropolitan Suburbs Youth Legal Project. These regions encompass the intake areas for the Fremantle and Armadale Children's Courts, and include the local government areas of Armadale, Belmont, Canning, Cockburn, East Fremantle, Fremantle, Gosnells, Kwinana and Melville.

Both regions serviced have been identified by the Department of Corrective Services as high need areas with young people being at extreme risk of offending. This is supported by our consultation with local agencies and the knowledge we have gained from the legal services and community legal education we have been able to offer to these regions.

North and East Suburbs Youth Legal Project

Cases carried over: 13 New cases: 65 Total cases: 78 Cases finalised: 62 Cases carried over to the next year: 16 No of closed cases involving court representation: 58

South Eastern Suburbs Youth Legal Project

Cases carried over: 14 New cases: 270 Total cases: 384 Cases finalised: 378 Cases carried over to the next year: 6 No of closed cases involving court representation: 335

Thus, the South Eastern suburbs remain an area where Youth Legal Service is heavily involved. 65% of our metropolitan casework originated from the Armadale and Fremantle zones.

North and East Suburbs Youth Legal Project

Cases carried over:	13
New cases:	65
Total Cases:	78
Cases finalised:	62
Cases carried over to next year:	16

No of closed cases involving court representation: 58

South Eastern Suburbs Youth Legal Project

Cases carried over:	14
New cases:	270
Total Cases:	384
Cases finalised:	378
Cases carried over to next year:	6

No of closed cases involving court representation: 335

Thus, the South East Suburbs remain an area where Youth Legal Service is heavily involved. 65% of our metropolitan casework originates from the Armadale and Fremantle zones

FINANCIAL COUNSELLING

Our strategic intention of providing Financial Counselling services to young people in Western Australia was achieved by:

A metropolitan financial counselling service providing assessments, budget planning, advocacy and referral.

91 Financial Counselling Cases

Cases carried over:	19
New cases:	72
Total cases:	91
Cases finalised:	66
Cases carried over to next year:	25

Cases closed:

Minor cases	0<5 hours	16
Medium cases	5>20 hours	39
Major cases	20+ hours	11
Total cases closed		66

Providing representation in negotiations with utilities, tribunals and commissions.

64 instances of representation

Of note during the year was the complexity of each case, with the majority of clients presenting with multiple debts such as personal loans, credit cards, hire purchase contracts. An emerging trend appears to be that during our current financial crisis, people are accessing further credit to meet payments for existing loans, thus exacerbating creditor pressure.

YLS CASE STUDY “SEAN”

Sean came to YLS in 2005 after amassing debts from personal loans and phone bills totaling \$25,000. Unable to cope with the immense pressure of his creditors and phone companies hounding him with demands of repayment, he sought assistance from our Financial Counselling Program. The financial counsellor took Sean under her wing, and came up with a comprehensive budgeting plan which allowed for a longterm strategy in tackling his enormous debt.

At first Sean struggled to comprehend the full extent of his financial situation, finding it difficult to hold down fulltime work due to suffering from a depressive illness. Fortunately, our financial counsellor was there to provide the knowledge and support to assist him manage his circumstances, negotiating temporary hiatuses of his payment plan and then renegotiating with the different companies when a payment plan could commence.

It was this constant support from the YLS’s financial counsellor which really empowered Sean to scratch and claw his way through to clearing his debt and turning his life around. His determination was evident, so much so that he has made himself available to talk to other young people regarding the dangers of throwaway spending.



COMMUNITY LEGAL EDUCATION

Community Legal Education (CLE) is an integral component of service delivery based on the belief that the more young people know about the law the less likely they are to fall foul of it.

Law Education Program (LEP)

A program offered to young people aged between 10 years and 18 years, and their parents or guardian. This program is offered as a diversion option from the Children's Court and/or an action plan option for the Juvenile Justice Teams. The program is designed to:

- Examine offending behaviour.

- Encourage the young person to take responsibility for his/her behaviour.

- Explore the consequences of future offending.

- Provide information pertaining to legal rights and responsibilities.

YLS conducted 15 LEP sessions this past financial year.

Rehabilitation Program at Banksia Hill Detention Centre/Rangeview Remand Centre

As part of the Department of Corrective Services' "Rehabilitation Program", Youth Legal Service ran four community legal sessions at Banksia Hill Detention centre and two community legal education sessions at Rangeview Remand Centre. The purpose of the Program was to increase young people's knowledge of the and the law operates in practice. This was achieved largely by use of a board game to facilitate engagement with and discussion about the law.

Careers Roadshow

Youth Legal Service ran six community legal education sessions at various metropolitan high schools as part of the Canning Coalition's "Careers Roadshow". The sessions were aimed at students from culturally and linguistically diverse backgrounds and involved workshops on criminal law, civil law and budgeting.

Reel Connections

As part of the City of Stirling's "Reel Connections" project, Youth Legal Service attended a workshop for a group of recently arrived young people from Africa. The purpose of the workshop was to inform the young people about the role of police in society and the rights that young people have when dealing with the police. This information was used by the students to make a short film entitled, "New Arrivals", which was launched at Scitech in December 2009. The film is now a resource tool for recently arrived young people, government agencies and community workers.

SPECIAL PROJECTS

Social Action Project

Description: A mediation an/or negotiation process prior to court intervention as an alternative to restraining orders funded courtesy of a Criminal Property Confiscation Grant.

Target Group: Young people in dispute with others.

Objectives: To provide shortterm counselling to young people, especially those that are victims of crime.

To provide an alternative to dispute resolution service to young people in atrisk situations.

Description of Consumers

Gender	Number
Female	32
Male	32
Unknown	Nil
Total	64

Composition of People receiving the Service

Composition of Mediations	Number
Young Persons	42
Parent or other adult	22
Total Persons involved	64

Ethnicity of Protagonists

Ethnicity	Number
ATSI	Nil
NESB	Nil
Other	64
Total	64

Cases During 2009/10 Financial Year Services Provided

Type of Mediation Service Provided	Number of occurrences
Single Session	77
Joint Session	36
Telephone Support Session	134
Mail Support Follow Up	90
Agreement Drafted	19
Agreement lodged with court	19

YLS Case Study “Gemma”

Gemma arrived at Youth Legal Service in tears after being referred by a Children’s Court Magistrate. Her mother, Fran, had taken a Violence Restraining Order (VRO) against her. An interim order had been granted and Gemma was forced to leave home.

Gemma was staying with a family friend—Mary. Mary was an invalid pensioner, unable to provide for Gemma in the longterm. Further, Fran (her mother) was providing Gemma no financial support.

At 15 years of age, Gemma was still attending school. However, she changed schools so that she could stay with Mary. Unfortunately, she had not settled into the new school and was struggling with her studies.

Gemma explained to Youth Legal Service that she and her mother argued frequently which was why her mother took out the restraining order. Her stepfather (Alan) had actively encouraged Fran to seek the restraining order as he had had enough of the arguments.

The lawyer who initially worked with Gemma was a selfproclaimed skeptic—despite never being involved with the mediation process before. The lawyer had also come across many parentchild disputes that resulted in restraining orders against the child. Further, she acknowledged that such orders had the effect of rendering the child homeless, creating instability in the child’s education, alienating the child from his/her friends due to moving out of the family home, and resulting in a situation where there would be no financial or parental support.

She wanted to avoid this for Gemma’s sake and felt that the best YLS’s Social Action Plan could achieve was a mediated agreement whereby Gemma and Fran agreed to talk to each other. She also expected that Gemma would never live at home again. However, the lawyer had underestimated the mediation process.

After several mediation sessions, Fran and Gemma eventually returned to the Children’s Court whereby Fran withdrew the VRO. Mother and daughter smiled at each other in the court room, then moved together to kiss and hug much to the bemusement of the skeptical lawyer and Magistrate.

Subsequently, Gemma moved back into the family home. Further, she and her mother undertook relationship counselling. Gemma resumed her studies at her old school and after this contact with the legal system, revealed that she wanted to become a lawyer and thus was determined to do well in her studies to achieve this.

Gemma’s future may not have been so promising had the restraining order path been pursued. Without having gone through the mediation process,



she may have ended up being completely alienated from her family and unsuccessful in her future plans due to a lack of family support while attending secondary school.

The therapeutic value of mediation is that it contemplated a future relationship between Gemma and her mother and, as a result, explored the rights and responsibilities of both parties to the conflict—for example, Gemma’s right to have her basic needs provided for and Fran’s obligations to be able to meet the basic needs of her daughter free from the threat of violence. Both parties were given the opportunity to share their point of view and by agreeing to undergo family relationship counselling both parties were afforded a degree of protection from relapsing into the previous mode of their relationship.



Schools Law Information Program

Funded by the Legal Contribution Trust this program provided a Schools Law Information Program (SLIP) to young people and those that work with young people. The aims of SLIP are:

- To raise awareness of the participants of the law and legal processes.
- To increase the ability of participants to understand and critically assess the impact of the law and legal system on themselves and society in general, particularly in relation to the impact of crime on the community.
- To improve the participants' ability to deal with and use the law and legal system for positive gains.
- To work closely with professionals within youth services to establish an education program appropriate to the needs of a particular agency or geographical area. For example, certain districts may have a graffiti problem or young people may be having excessive contact with security guards at shopping centres.

Resources developed for the Schools Law Information Program are available direct from Youth Legal Service or via the Law Society of WA, Francis Burt Law Education Centre.

POLICY AND LAW REFORM

Youth Legal Service seeks to stimulate and contribute to public policy discussion and community awareness by developing mechanisms to participate in policy development, and to inform government, the media and the public about young people's access to justice. This is achieved through our policy and law reform campaigns.

16 law reform and legal policy projects were completed during 2009/10 Financial Year.



2009/10 FINANCIAL REPORTS

TREASURER'S REPORT

The year ended 30 June 2010 again demonstrated the capacity of Youth Legal Service to deliver high quality services to a complex clientele within the confines of limited funding.

Youth Legal Service derived a small surplus of \$26,742 after depreciation of \$16,797. This surplus was derived after careful management of service generated income and grant funds. All grant funding were fully expended and all accruals and employee entitlements have been properly accounted for.

This small surplus is a welcome contribution to cash reserves to support new mission opportunities and initiatives outlined in the 20092013 Strategic Plan Growing the Future.

Youth Legal Service continues to seek new sources of funding and new cost effective ways to deliver its core services, to meet the increased costs of service delivery and to diversify service delivery to meet the demands of the client group. It is important to note that most of the Service's grant funding does not allow for incremental revenue increases when economic

Ron Mell

Treasurer

September 2010

YOUTH LEGAL SERVICE INC.

Notes to and forming part of the Financial Statements For the year ended 30 June 2010

Note 1 - Statement of Significant Accounting Policies

These financial statements are a special purpose financial report prepared in order to satisfy the financial reporting requirements of the organisation, pursuant to the constitution of the organisation and the requirements of the Association Incorporations Act of WA. The committee has determined that the Organisation is not reporting an entity.

The statements have been prepared in accordance with the requirements of the following applicable Accounting standards and other mandatory professional reporting requirements:

AASB 102 Inventories
AASB 110 Events Occurring After Balance Date
AASB 118 Revenue
AASB 1031 Materiality
SAC 1 Statement of Accounting Concepts "Definition of the Reporting Entity"

No other applicable Accounting Standard's or mandatory professional reporting requirements have been applied.

The financial statements are prepared on an accrual basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated current valuation of non current assets. The accounting policies adopted are consistent with those of the previous year.

Going Concern

The financial statements have been prepared on a going concern basis, which contemplates continuity of normal activities of the organisation. The ability of the organisation to continue as a going concern will be dependent upon the continued receipt of grants from the State Government of Western Australia.

Principal Activities

The principal activity is to:

- Provide free and confidential legal services, which include legal information and legal advice, advocacy, and representation in the Children's Court.
- Help young people, carers, and workers develop their understanding of the law and how it works.
- Undertake research, and campaigning for law reform, in areas that affect young people.

Plant and Equipment

Plant and equipment are included at cost. All fixed assets are depreciated over their estimated useful lives commencing from the time the asset is held ready for use.

YOUTH LEGAL SERVICE INC.

Notes to and forming part of the Financial Statements (Continue) For the year ended 30 June 2010

Superannuation

Staff Superannuation has been paid in accordance with the requirements of the Superannuation Guarantee Charge legislation and is paid to complying funds.

Funding /Grants in Advance

All grants are brought to account as income when received, unless they relate to future years in which case they are recognised as income in the year expended.

They appear in the Balance Sheet as a liability – Funding in Advance.

Employee Entitlements

The amounts expected to be paid to employees for their pro-rata entitlement to annual leave and long service leave are accrued annually at current pay rates, having regard to period of service. The amounts provided for as a current liability at 30 June 2010 are as follows:

Provision for annual leave	\$38,054
Provision for long service leave	\$48,143

The amount owing for sick leave at 30 June 2010, which is not accrued in the accounts, is \$31,341.

Independent Audit Report

To the members of Youth Legal Service Inc.

Report on the Financial Report

I have audited the accompanying financial report, being a special purpose financial report, of Youth Legal Service Inc., which comprises the balance sheet as at 30 June 2010, the income statement for the year then ended, statement of cash flows, a summary of significant accounting policies, other explanatory notes and the declaration by the Board of Management.

The Responsibility of the Board of Management for the Financial Report

The Board of Management of the entity are responsible for the preparation and fair presentation of the financial report. The Board of Managements responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's responsibility

My responsibility is to express an opinion on the financial report and the disclosures based on my audit. I conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Board of Management financial reporting under the Constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for the audit opinion.

Independence

In conducting my audit, I have complied with the independence requirements of the Australian professional accounting bodies.

Audit opinion

In my opinion, the financial report gives a true and fair view of the financial position of Youth Legal Service Inc. as of 30 June 2010, and of its financial performance for the year then ended in accordance with accounting policies described in Note 1 to the financial statements.

Basis of Accounting

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describe the basis of accounting. The financial report has been prepared for the purpose of fulfilling the committee's financial reporting responsibility under the Constitution. As a result, the financial report may not be suitable for another purpose.

Greg Ledger Pty Ltd
Chartered Accountants

RG Ledger



23/8/10

Youth Legal Service

First Floor
138 Murray St
Perth WA 6000

Balance Sheet

As of June 2010

25/08/2010
12:39:41 PM

Assets

Cash at Bank		
General Cheque Account	\$22,712.43	
Visa Card 1	\$1,921.82	
Visa Card 2	\$2,250.28	
Petty Cash	\$200.00	
Total Cash at Bank		\$27,084.53
Investment Accounts		
Telenet Saver (021510-8)	\$190,326.86	
Term Deposit (025276-2)	\$194,000.00	
Other Current Assets		
Trade Debtors	\$550.00	
Prepayments-Insurance	\$458.82	
Prepayments-Other	\$11,551.08	
Total Other Current Assets		\$12,559.90
Non-Current Assets		
IT Upgrade		
IT/Communications at Cost	\$69,090.25	
Accumulated Depreciation	-\$42,729.40	
Total IT Upgrade		\$26,360.85
Furniture & Fittings		
Furniture & Fittings at Cost	\$25,285.96	
Accumulated Depreciation	-\$7,517.37	
Total Furniture & Fittings		\$17,768.59
Motor Vehicles		
Motor Vehicles at Cost	\$51,187.12	
Accumulated Depreciation	-\$14,895.34	
Total Motor Vehicles		\$36,291.78
Total Assets		\$504,392.51

Liabilities

Current Liabilities		
Trade Creditors	\$3,042.63	
Accrued Expenses	\$20,253.74	
Sundry Creditors	\$7,912.74	
Total Current Liabilities		\$31,209.11
Payroll Liabilities		
PAYG Payable	\$4,877.64	
Superannuation Payable	\$3,241.18	
Union Fee	\$56.70	
FBT Provision	\$4,441.23	
Salary Sacrifice		
Collier	-\$376.52	
Devitt	-\$400.82	
Turner	-\$627.00	
Total Salary Sacrifice		-\$1,404.34
Total Payroll Liabilities		\$11,212.41
Provisions		
Provision for Annual Leave	\$38,054.37	
Provision for LSL	\$48,143.17	
Provision for Audit	\$4,300.44	
Provision for Superannuation	\$7,757.77	
Grants in Advance		
CPCG SAP Mediation	\$420.86	
Indigenous Project	\$17,451.00	
Total Grants in Advance		\$17,871.86
GST Liabilities		
GST Collected	\$7,169.38	
GST Paid	-\$6,333.44	
ATO Adjustment A/c	-\$820.38	
Total GST Liabilities		\$15.56
Total Liabilities		\$158,564.69

Youth Legal Service

Balance Sheet

As of June 2010

25/08/2010
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Net Assets	<u>\$345,827.82</u>
Equity	
Retained Earnings	\$219,516.56
Capital Grant Acquisition	\$99,569.13
Current Earnings	\$26,742.13
Total Equity	<u>\$345,827.82</u>

Youth Legal ServiceFirst Floor
138 Murray St
Perth WA 6000**Profit & Loss Statement**

July 2009 through June 2010

25/08/2010
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Income

Re-current Funding	
CLSP	\$144,403.00
LAFS	\$151,248.00
DCP	\$148,718.70
PPT	\$160,000.00
CPCG	\$21,594.00
LCT	\$71,000.00
Funding b/f	\$50,154.21
Total Re-current Funding	<u>\$747,117.91</u>
Project Grants	
Funding-Srat. Plan	\$12,372.00
Sponsorship	\$10,000.00
Total Project Grants	<u>\$22,372.00</u>
Other Income	
Bank Interest	\$16,553.79
Donations	\$200.00
Expense Re-imburement	\$8,086.16
Insurance Recoupment	\$999.07
Legal Costs Recovered	\$17,730.00
Management Fee	\$7,222.00
Training	\$1,100.00
Total Other Income	<u>\$51,891.02</u>
Total Income	<u>\$821,380.93</u>

Expenses

Salary Expenses	
Salaries	\$450,919.35
Mileage Allowance	\$6,055.05
Travel Allowance	\$474.55
Casual/Locum Fees	\$5,872.19
Superannuation	\$39,975.79
On Costs	
Annual Leave Provision	\$14,955.35
LSL Provision	-\$4,230.92
FBT Provision	\$15,374.17
Total On Costs	<u>\$26,098.60</u>
Total Salary Expenses	<u>\$529,395.53</u>
Consultants Fees	
Mediation	\$24,036.95
Accounting/Bookkeeping	\$15,406.50
Strategic Plan	\$9,100.00
Other	\$623.91
Total Consultants Fees	<u>\$49,167.36</u>
Occupancy	
Rental	\$44,100.00
Other Premises Costs	\$15,418.49
Total Occupancy	<u>\$59,518.49</u>
Furniture & Equipment	
Furniture & equipment	\$2,455.78
Total Furniture & Equipment	<u>\$2,455.78</u>
Repairs & Maintenance	
Repairs & Maintenance	\$10,151.97
Total Repairs & Maintenance	<u>\$10,151.97</u>
Staff Development	
Course Fees	\$10,064.22
Other	\$66.00
Total Staff Development	<u>\$10,130.22</u>
Tele-Communications	
Telecommunications	\$15,381.05
Total Tele-Communications	<u>\$15,381.05</u>
Travel	
Parking	\$3,264.78

Youth Legal Service

Profit & Loss Statement

July 2009 through June 2010

25/08/2010
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Fares	\$3,418.51	
Accommodation	\$1,029.80	
Travel Allowance	\$174.60	
Total Travel		<u>\$7,887.69</u>
YLS Vehicles		
MV Fuel	\$5,228.66	
MV Depreciation	\$11,565.54	
MV Parking	\$6,157.32	
MV R&M	\$1,257.74	
Office Overheads		
Project Mngmnt Fees	\$7,222.00	
Postage	\$1,977.11	
Stationery	\$10,706.29	
Printing	\$1,711.68	
Amenities	\$11,191.74	
Computer/Software	\$132.50	
Memberships/Subs	\$3,780.60	
Total Office Overheads		<u>\$36,721.92</u>
Insurance		
Insurance	\$10,519.41	
Total Insurance		<u>\$10,519.41</u>
Accountability Fees		
Audit	\$2,650.00	
Bank Fees	\$464.77	
Total Accountability Fees		<u>\$3,114.77</u>
Library, Resources & Subs		
Library Costs	\$7,565.50	
Practicing Certs	\$5,665.00	
Professional Subs	\$3,840.43	
Total Library, Resources & Subs		<u>\$17,070.93</u>
Disbursements		
Disbursements	\$574.32	
Total Disbursements		<u>\$574.32</u>
Depreciation		
Depreciation	\$16,797.13	
Total Depreciation		<u>\$16,797.13</u>
Other Expenditure		
Total Expenses		<u>\$793,095.83</u>
Operating Profit		<u>\$28,285.10</u>
Other Income		
Lotterywest	\$376.95	
Total Other Income		<u>\$376.95</u>
Other Expenses		
Capital Equipment	\$1,499.06	
Committed Funds c/f	\$420.86	
Total Other Expenses		<u>\$1,919.92</u>
Net Profit/(Loss)		<u>\$26,742.13</u>

YOUTH LEGAL SERVICE INC.

STATEMENT OF CASH FLOWS AS AT 30 JUNE 2010

	2010	2009
	\$	\$
CASH FLOW FROM OPERATING ACTIVITIES		
Receipts from Sponsors & Grants	821,758	959,388
Payment to Supplier's and Employees	(799,142)	(801,665)
NET CASH FLOWS USED IN OPERATING ACTIVITIES	<u>22,616</u>	<u>157,723</u>
CASH FLOW FROM INVESTING ACTIVITIES		
Payment for Property, Plant & Equipment	(20,656)	(74,362)
NET CASH FLOW USED IN INVESTING ACTIVITIES	<u>(20,656)</u>	<u>(74,362)</u>
Net increase in cash held	1,960	83,361
Cash at 1 July 2009	409,451	326,090
Cash at 30 June 2010	<u>411,411</u>	<u>409,451</u>

