**COVID Procedures**

**Youth Legal Service is covered by the Government’s Community Care Services Public Health Order.**

Until further notice, ALL visitors to our office will be required to:

* Sanitise your hands and check-in at reception using our QR code or via the manual check in register.
* Provide evidence of vaccination or a copy of your medical exemption on request if you have been vaccinated.

*Note this can be done by showing your COVID – 19 Digital Certificate via the Service WA App, or by providing a printed immunisation certificate together with your current photo identification. If you are medically exempt from vaccination, you will be requested to show your exemption certificate as registered through the Australian Immunisation Register together with your current photo ID.*

* Always wear a face mask.

Where a young person has not received a vaccination, and a face-to-face legal interview is required, please advise of this fact when booking an appointment.

Youth Legal Service has a duty of care to provide our staff and visitors with the requisite standard of health and safety in the office environment and we appreciate your cooperation with these requests.

**Please Note**

* If you feel unwell or have any COVID-19 symptoms, please call to reschedule your meeting with your lawyer or organise an online meeting with them.
* If your preference is not to meet in person, we can organise an online meeting.
* If you are not fully vaccinated or choose not to disclose your vaccination status and need to see a lawyer, we will organise for you to have an online meeting.

Thank you for your cooperation and understanding in assisting Youth Legal Service support the safety and wellbeing of staff and visitors.